

*We are a welcoming, active, and business-friendly rural  
foothill community built on California's rich gold rush history.*



**City Manager's Report**  
**September 9, 2025 City Council Meeting**  
**Prepared by: Candace Bernardi, City Treasurer/Accountant**  
**Item #: 7.3**

**Subject:** Approve the Payroll Register as presented.

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**Recommendation:** Approve the payroll register as presented.

**Purpose:** To authorize payment to the City's employees for employment services.

**Strategic Plan Strategy:** Fiscal Stability/Sustainability: Strategy No. 6-Meet Financial Commitments and Reporting Requirements.

**Background:** The City pays its employees on a bi-weekly basis. The results of each payroll are presented to the City Council for approval approximately every two weeks.

**Discussion:** The payroll register for the Pay Period 4 is for payroll dates 8/2/25 through 8/15/25. The checks were issued on 8/21/25; beginning with check number 64421 through ending check number 64465 to pay employees for employment services.

**Options:**

1. Approve the payroll register as presented.
2. Direct staff to take other actions.

**Environmental:** Tonight's action is not applicable.

**Cost:** The payroll register dated August 8, 2025 totals \$559,214.64.

**Budget Impact:** The \$559,214.64 in total authorized expenditures fall within the amounts of the operating and capital improvement program budgets that were adopted by the City Council.

**M. Cleve Morris, City Manager**

**Candace Bernardi, City Treasurer/  
Accountant**